

2023-2024 BOARD ELECTIONS



The Randolph Spouses' Club (RSC) Nomination Committee is now accepting candidates' applications for elected and appointed positions for the 2023 – 2024 Board. This is your opportunity to get involved in the many RSC activities and charitable missions that we do throughout the year. We encourage and appreciate your sincerest consideration.

The elected positions for the RSC Board are the President, 1st Vice President, 2nd Vice President, Social & Recreational (S&R) Treasurer, Scholarship & Charitable (S&C) Treasurer, and Recording Secretary. The appointed positions for the Governing Board include the Parliamentarian, Chairs and Co-Chairs of the following committees: **Social & Recreational:** Membership, Programs, Reservations, Special Activities, Sunshine, Ways and Means, Windicator, Joint Services Luncheon, and the Publicity/Social Media. **Scholarship and Charitable:** Scholarship, Thrift Shop, and Welfare.

A brief job description for each position can be found on the RSC Governing Documents (Constitution and Bylaws) listed on our website: www.randolphspousesclub.com or can be requested to our RSC Recording Secretary: randolphscsecretary@gmail.com.

If interested yourself or if you would like to nominate someone, please contact the RSC Parliamentarian at parliamentarianRSC@gmail.com. Nominees must be members in good standing (dues must have been paid to join the RSC). If you're not currently a member, you can still join and be nominated! Please remember that you must ask and receive permission from a person before you can nominate them.

Applications/Nominations will be accepted on or before: April 6, 2023

The last general membership meeting before voting is March 23, 2023

Elections will be held during the RSC Monthly Luncheon on: April 20, 2023

Please scan or return completed applications to: parliamentarianRSC@gmail.com or by mail: Randolph Spouses' Club, PO Box 18, Universal City, TX 78148-0018.

RSC CANDIDATE RESUME and APPLICATION

*Please attach your resume

Name:		Cell:	
Address:			
Email:		Active-duty:	Associate:

ELECTED OFFICE PREFERENCE – Please check all that applies

	President (Must be active-duty spouse)		
	1 st Vice President	S&R Treasurer	Recording Secretary
	2 nd Vice President	S&C Treasurer	

PLEASE LIST PREVIOUS RSC POSITIONS HELD or ANOTHER ORGANIZATION'S POSITIONS

PLEASE LIST OTHER VOLUNTEER EXPERIENCE, ACTIVITIES, & SPECIAL INTERESTS

President: May be an active member. Presides at all RSC meetings. Serves as ex-officio member to all committees, except the nominating committee. Appoints the chairpersons for the standing and special committees. Sits on the Thrift Shop Board as an Advisor.

First Vice-President: May be an active or associate member. Performs the duties of the President in the President's absence. Also performs the duties of the 2nd Vice President in the 2nd Vice President's absence. Responsible for the Social Board Chairpersons assigned to the 1st Vice President.

Second Vice-President: May be an active or associate member. Performs the duties of the 1st Vice President in the 1st Vice President's absence. Responsible for the Charitable Board chairpersons assigned to the 2nd Vice President. Serves as advisor for all charitable fundraisers and serves as chairman if necessary. Serves as chairman on the Thrift Shop Board.

Social & Recreational (S & R) Treasurer: May be an active or associate member. Receives and disburses all RSC S & R funds. Prepares itemized reports of all expenditures, collections, and cash balances. Presides as Chair of the S & R Budget Committee. Acts as Treasurer at all social fundraising activities.

Scholarship and Charitable (S & C) Treasurer: May be an active or associate member. Receives and disburses all RSC S & C funds. Prepares itemized reports of all expenditures, collections, and cash balances. Acts as Treasurer of all charitable fundraising activities.

Recording Secretary: May be an active or associate member. Responsible for taking minutes at the board, general membership, and special meetings. Presents minutes to the board for approval. Sends all monthly board reports and minutes to the board members prior to the board meetings. Also checks the mail weekly from the RSC post office box at the base post office.

Please refer to the current RSC BYLAWS for the complete list of duties (www.randolphspousesclub.com)

Please complete the candidate application form and return by April 6, 2023